



**GOVERNMENT OF SIKKIM
FORESTS & ENVIRONMENT DEPARTMENT**

SHORT TENDER NOTICE

Ref.No. 367/ NTFP/2019

Dated: 06.12.2019

Sealed tenders are invited from the reputed registered firms/dealers by 17th December `19, 2:00 pm for the supply of Compostable Nursery Bags having the following specifications:

| Sl. No. | Specification | Quantity |
|---------|---|---------------|
| 1. | Compostable nursery bags - <ul style="list-style-type: none">• Dimension : 5"x8"• Thickness : 50 -70 micron | 2,00,000 nos. |

Documents to be enclosed with the tender form:

1. Registration certificate of the firm/ Valid Trade license
2. Certificate issued from Central Pollution Control Board for the authenticity of the material and the related test reports.

The interested firms may collect the tender form from office of the Joint Director-cum-Nodal Officer, State Medicinal Plants Board, Forest & Environment Department, Block B, Room no. B-305, Forest Secretariat Building, Deorali, Gangtok – 737102 during the office hours from 10th December, 2019 till 17th December, 2019 till 12.00 noon on submission of Bank Receipt of Rs. 500/- (Rupees Five Hundred only) deposited in the head **0406-01.800-04-Other Misc Receipt-Forest & Environment Department, which would be non-refundable.**

The tender documents may also be downloaded from the website, sikenvis.nic.in, sikkimforest.gov.in. **However, the submission of Bank Receipt of Rs. 500/- (Rupees Five Hundred only) will have to be done during the submission of tender form.**

The date for submission of the filled in tender form is 17th December, 2019 from 1.00 pm to 2.00 pm. **The tender would be opened on the same day i.e. 17th December, 2019 at 02.30.00 pm.** The interested tenderers or their authorized representative may be present at the time of the opening of the tender

The tender committee reserves the right to accept or reject any or all tender papers without assigning any reasons thereof.

Sd/-
Director-cum-CEO
State Medicinal Plants Board,
Forest and Environment Department,
Government of Sikkim.



GOVERNMENT OF SIKKIM
FORESTS & ENVIRONMENT DEPARTMENT
TENDER FORM

Form No: _____

1. Sale of Tender Document: _____
2. Last Date & Time for Receipt of Tender Document: _____
3. Opening Date & Time for Tender: _____
- M/s _____

SUBJECT: NOTICE INVITING TENDER NO: _____

| Sl. No. | Particulars of items with specifications | Quantity | Unit | Rate per Unit |
|---------|--|----------|------|---------------|
| | | | | |

GENERAL TERMS AND CONDITIONS

1. (a) Tender should be submitted along with details of rates and schedules of items with full specifications duly signed on each page by the tenderer under his seal.
1. (b) EARNEST MONEY
The earnest money by way of demand draft should be enclosed with Tender Document drawn in favour of State Medicinal Plants Board payable at Gangtok at State Bank of India (Deorali Branch) for Rs. 15000/- (Fifteen thousand only).
Earnest Money Deposit shall be released/ refunded after completion of supply. No interest shall be paid on the Earnest Money Deposit/ Security Deposit.
2. PRICE: Rate/ rates quoted should be F.O.R. Destination: State Medicinal Plants Board Office, Gangtok.
3. SPECIFICATION: Rate/ rates quoted should be strictly as per the unit and specification mentioned in the NIT.
4. INSURANCE: Rate/rates quoted, should be inclusive of the transit insurance upto the destination and shall be at the cost of the bidder.
5. WARRANTY: Item/items to be supplied should be covered by warranty as per the manufacturer's terms & periods.
6. VALIDITY: Rate/rates quoted shall be valid for 365 Days from the date of opening of the tender.
7. DELIVERY: Supply of materials should commence within 30 days from the date of the receipt of purchase order failing which the purchase order is liable to be cancelled and the earnest money deposit stands forfeited.
8. INSPECTION: Materials supplied shall be subject to inspection before acceptance at destination and the materials rejected if any be returned at the cost of the supplier.

Sd/-
Director-cum-CEO,
State Medicinal Plants Board,
Forest and Environment Department,
Government of Sikkim.